



# LANDLORD FEES SCHEDULE

RE/MAX SELECT

## LEVELS OF SERVICES OFFERED

	LET-INTRO ONLY	RENT COLLECTION	FULL MANAGEMENT
	Tenant Intro Fee: 12% of rent (inc. VAT)	Tenant Intro Fee: 3 weeks rent + VAT & Rent collection fee: 12% of rent (inc. VAT)	Tenant Intro Fee: 3 weeks rent + VAT & Management fee: 15% of rent (inc. VAT)
Advising as to the likely rental income	✓	✓	✓
Providing guidance on compliance with statutory provisions and letting consents	✓	✓	✓
Advising on refurbishment requirements	✓	✓	✓
Advising on non-resident tax status and HMRC (if relevant)	✓	✓	✓
Advertising and generally marketing the Property	✓	✓	✓
Interviewing prospective tenants	✓	✓	✓
Negotiating the terms of the tenancy	✓	✓	✓
Carrying out accompanied viewings	✓	✓	✓
Collecting and remitting initial months' rent	✓	✓	✓
Providing tenants with method of payment	✓	✓	✓
Deducting any pre-tenancy invoices	✓	✓	✓
Making any HMRC deductions	✓	✓	✓
Taking a security deposit from the tenant which is to be held in accordance with current legislation	✓	✓	✓
Demanding, collecting, and remitting the monthly rent		✓	✓
Pursue non-payment of rent and provide advice on rent arrears actions		✓	✓
Making payments on behalf of the Landlord from rents received for costs in managing the property		✓	✓
Inspecting the Property on a regular basis, not less often than once every six months			✓
Arranging routine repairs or maintenance obtaining estimates where necessary, supervising works and settling accounts from rents			✓
Holding keys throughout the tenancy term			✓



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### ADDITIONAL NON-OPTIONAL FEES AND CHARGES

#### START OF TENANCY FEES

##### **Inventory report cost at commencement of tenancy:**

Dependent upon the number of bedrooms, ranging from £96 (incl. VAT) for a studio/one bedroom apartment to £144 (incl. VAT) for a four bedroom property. Larger properties will be quoted on an individual basis by the independent inventory clerk. Please note that suppliers' prices may vary. If a property has extra rooms or rooms which are excessively furnished, suppliers are likely to place additional charges.

#### END OF TENANCY FEES

##### **Check out cost:**

Dependent upon the number of bedrooms, ranging from £96 (incl. VAT) for a studio/one bedroom apartment to £144 (incl. VAT) for a four bedroom property. Larger properties will be quoted on an individual basis by the independent inventory clerk. Please note that suppliers' prices may vary. If a property has extra rooms or rooms which are excessively furnished, suppliers are likely to place additional charges.

Please ask a member of staff if you have any questions about our fees.

CLIENT MONEY PROTECTION:



[www.clientmoneyprotect.co.uk](http://www.clientmoneyprotect.co.uk)

INDEPENDENT REDRESS:



[www.tpos.co.uk](http://www.tpos.co.uk)